

# Pamela Price EA Inc.

*Pamela Price EA & Associates*  
*Enrolled to practice before the Internal Revenue Service*

## 2020 WRITER'S DEDUCTIONS

- UNION DUES \_\_\_\_\_
- TAX PREPARATION \_\_\_\_\_

**AUTO EXPENSE:** Please sure to give us your odometer reading.

	Year, Make, Model	Date Acqrd	Odometer Reading	Date Taken
Vehicle #1:	_____	_____	_____	_____
Vehicle #2:	_____	_____	_____	_____

	Vehicle #1	Vehicle #2
Total miles driven	_____	_____
Total miles for business	_____	_____
Gas, oil, and lubrication	_____	_____
Repairs	_____	_____
Tires/batteries/supplies	_____	_____
Insurance	_____	_____
Lease cost	_____	_____
Wash and wax	_____	_____
Auto club	_____	_____
Loan interest (Schedule "C")	_____	_____
License (DMV Renewal)	_____	_____
Sales tax (if you purchased a car)	_____	_____
Parking	_____	_____

**\*NOTE:** Two vehicles are listed when a replacement is purchased in the course of the year or when two cars are used concurrently for this business activity. Please upload purchase or lease papers on newly acquired vehicles.

**TRAVEL:** List city and number of days per city: \_\_\_\_\_

Air Fares	_____	Cost of Lodging	_____
Meals	_____	Tips & Baggage	_____
Laundry & Cleaning	_____	Telephone	_____
Local Transportation	_____	Other	_____

(Taxis, subways, car rental, cost to and from airports)

- ENTERTAINMENT (Business meetings ONLY) \_\_\_\_\_
- BOOKS & RESEARCH MATERIALS \_\_\_\_\_
- ANSWERING SERVICE / VOICEMAIL \_\_\_\_\_
- BUSINESS GIFTS (Limited to \$25 per gift, per person) \_\_\_\_\_
- CELLULAR PHONE \_\_\_\_\_
- CLASSES:
  - PROFESSIONAL CLASSES \_\_\_\_\_
  - SPECIAL COURSES \_\_\_\_\_
- COMMISSIONS TO AGENTS & MANAGERS \_\_\_\_\_
- DUES & SUBSCRIPTIONS \_\_\_\_\_

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## 2020 WRITER'S DEDUCTIONS - page 2

- **EQUIPMENT RENTAL** \_\_\_\_\_
- **INTERNET** \_\_\_\_\_
- **LEGAL AND PROFESSIONAL FEES** \_\_\_\_\_
- **MISCELLANEOUS SUPPLIES** \_\_\_\_\_
- **MUSIC, TAPES, & RECORDS** \_\_\_\_\_
- **OFFICE SUPPLIES & EXPENSE** \_\_\_\_\_
- **OFFICE IN HOME** (Most often for composers)
  - We need: Total Sq Ftg: \_\_\_\_\_ Office Sq Ftg: \_\_\_\_\_
  - Homeowners
    - Mortgage Int: \_\_\_\_\_ Property Tax: \_\_\_\_\_
  - Renters
    - Rent: \_\_\_\_\_
  - BOTH
    - Utilities: \_\_\_\_\_ Insurance: \_\_\_\_\_
- **ONLINE SERVICES (NO streaming services)** \_\_\_\_\_
- **OUTSIDE SERVICES** \_\_\_\_\_
- **OUTSIDE RENT** \_\_\_\_\_
- **PORTFOLIO, LUGGAGE, & SMALL EQUIPMENT** \_\_\_\_\_
- **POSTAGE** \_\_\_\_\_
- **PRINTING** \_\_\_\_\_
- **PROFESSIONAL RESEARCH** \_\_\_\_\_  
 (Tickets to movies & concerts are only allowed if you say **why** its was business on each)
- **REPAIRS TO EQUIPMENT OTHER THAN CAR** \_\_\_\_\_
- **SALARIES/WAGES** (CALL IF YOU WITHHELD TAXES) \_\_\_\_\_
- **VIDEOS MADE OR PURCHASED** \_\_\_\_\_
- **TELEPHONE** (Home) \_\_\_\_\_
- **TRADE PUBLICATIONS** \_\_\_\_\_
- **BUSINESS EQUIPMENT:** (Equipment such as TVs, stereos, etc. which have both a personal and a business use are more difficult unless you have kept a LOG of the business use.)

TYPE OF EQUIPMENT	PURCHASE DATE	COST
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Others you don't see a place for, questions, and notes:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_