

Pamela Price EA Inc.

Pamela Price EA & Associates
 Enrolled to practice before the Internal Revenue Service

2018 WRITER'S DEDUCTIONS

- UNION DUES _____
- TAX PREPARATION _____

AUTO EXPENSE: We MUST have your odometer reading!

	Year, Make, Model	Date Acqrd	Odometer Reading	Date Taken
Vehicle #1:	_____	_____	_____	_____
Vehicle #2:	_____	_____	_____	_____

	Vehicle #1	Vehicle #2
Total miles driven	_____	_____
Total miles for business	_____	_____
Gas, oil, and lubrication	_____	_____
Repairs	_____	_____
Tires/batteries/supplies	_____	_____
Insurance	_____	_____
Lease cost	_____	_____
Wash and wax	_____	_____
Auto club	_____	_____
Loan interest (Schedule "C")	_____	_____
License (DMV Renewal)	_____	_____
Sales tax (if you purchased a car)	_____	_____
Parking	_____	_____

***NOTE:** Two vehicles are listed when a replacement is purchased in the course of the year or when two cars are used concurrently for this business activity. **Please bring purchase OR lease papers on newly acquired vehicles.**

TRAVEL: List city AND number of days per city: _____

Air Fares _____	Cost of Lodging _____
Meals _____	Tips & Baggage _____
Laundry & Cleaning _____	Telephone _____
Local Transportation _____	Other _____

(Taxis, subways, car rental, cost to and from airports)

- ENTERTAINMENT (Business meetings in restaurants, etc.) _____
- BOOKS & RESEARCH MATERIALS _____
- ANSWERING SERVICE / BEEPER _____
- BUSINESS GIFTS (Limited to \$25 per gift, per person) _____
- CELLULAR PHONE _____
- CLASSES:
 - PROFESSIONAL CLASSES _____
 - SPECIAL COURSES _____
- COMMISSIONS TO AGENTS & MANAGERS _____
- DUES & SUBSCRIPTIONS _____

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- **EQUIPMENT RENTAL** _____
- **INTERNET** _____
- **LEGAL AND PROFESSIONAL FEES** _____
- **MISCELLANEOUS SUPPLIES** _____
- **MUSIC, TAPES, & RECORDS** _____
- **OFFICE SUPPLIES & EXPENSE** _____
- **OFFICE IN HOME** (Most often for composers)
 - We need: Total Sq Ftg: _____ Office Sq Ftg: _____
 - Homeowners
 - Mortgage Int: _____ Property Tax: _____
 - Renters
 - Rent: _____
 - BOTH
 - Utilities: _____ Insurance: _____
- **ONLINE SERVICES** _____
- **OUTSIDE SERVICES** _____
- **OUTSIDE RENT** _____
- **PORTFOLIO, LUGGAGE, & SMALL EQUIPMENT** _____
- **POSTAGE** _____
- **PRINTING** _____
- **PROFESSIONAL RESEARCH** _____
 (Tickets to movies & concerts are only allowed if you say why its was business on each)
- **REPAIRS TO EQUIPMENT OTHER THAN CAR** _____
- **SALARIES/WAGES** (CALL IF YOU WITHHELD TAXES) _____
- **VIDEOS MADE OR PURCHASED** _____
- **TELEPHONE** _____
- **TRADE PUBLICATIONS** _____
- **BUSINESS EQUIPMENT:** (Assets such as answering machines are clearly deductible. Equipment such as TVs, VCRs, stereos, etc. which have both a personal and a business aspect are more difficult unless you have kept a log of the business use.) _____

TYPE OF EQUIPMENT	PURCHASE DATE	COST
_____	____/____/____	_____
_____	____/____/____	_____
_____	____/____/____	_____

Others you don't see a place for, questions, and notes:
